

## **TKU Regulations on the Establishment of Inter-Department, Graduate Institute, or College Study Programs**

Secretariat Regulation No. 1120000016 (06/15/2023)

(英文譯本僅供參考，法規之實施概以中文版為準。)

The English version is provided for reference only. The practice of the regulations shall be based on the Chinese version.)

### **Article 1**

These regulations have been formulated in accordance with the *University Act* and the *Enforcement Rules of the University Act*.

### **Article 2**

Each academic division may set up inter-department, graduate institute, and college credit programs or degree programs in accordance with their individual requirements for instruction and research-based development. “Credit programs”, as mentioned above, refers to professional inter-department, graduate institute, or college programs for which students receive proof of issued credit. The term “Degree program” refers to the curriculum design and combination cross departments, graduate institutes, or colleges that grants degrees in diverse academic fields.

### **Article 3**

When intending to set up a study program, each academic division shall submit a proposal along with regulations for its implementation. The proposal and implementation regulations shall be reviewed in a college administrative meeting held by the college to which the applying department belongs, as well as a TKU academic affairs meeting. If passed, its implementation will be announced. Degree programs may enroll students within and outside of TKU. The proposals for degree programs shall be approved by the college affairs meeting to which the applying department belongs and implemented in accordance with *TKU Regulations for the Establishment and Adjustment of Degree Programs in Colleges, Departments, and Graduate Institutes, and the Review of Total Enrollment Quotas for such Programs*. Upon approval by the school affairs meeting, it will be sent to the MOE for approval, and if approved, its implementation will be publicized.

The above mentioned “Proposal” should clearly list the following items:

1. The Chinese and English name of the program.

2. The purpose of the establishment.
3. The establishment of a credit program versus a degree program (For the establishment of a degree program, the conferred degree title shall be explicitly specified).
4. The name of the participating academic division.
5. The list of instructors for the program.
6. Compulsory and elective course credits offered in the program and the total number of credits to be completed.
7. Arrangements for required resources.
8. Administrative management.
9. Admissions quotas.
10. Regulations related to eligibility requirements for external applicants or the criteria for processing applications, as well as procedures for approval.
11. Other specific regulations.

#### **Article 4**

The maximum student quota for external admissions into degree programs is forty-five (45) for bachelor's degree programs, fifteen (15) for master's degree programs, thirty (30) for executive master's degree programs, and three (3) for PhD programs. The external admissions quota for each degree program shall be included in TKU's planned total for student admissions.

#### **Article 5**

The courses of a university-level credit program should collectively count for at least fifteen (15) credits. When taking such courses, students must select at least forty percent of these course credits that are not required courses from their major department. However, each individual program may set more stringent rules.

Master's-level credit program courses should collectively count for at least twelve (12) credits. When taking such courses, students must select at least fifty percent of these course credits that are not required courses offered by their major department. However, each individual program may set more stringent rules.

The minimum required credit points for graduation from a degree program, as well as other important requirements, shall conform to the *University Act* and its enforcement laws, *the Degree Conferral Act*, and provisions in the *TKU Study Regulations* that relate to degree programs at each level.

### **Article 6**

TKU students who wish to apply for study programs shall do so in accordance with the regulations listed below. After their application is approved by the competent unit, they will be admitted to the program.

1. Those applying to credit programs shall submit an application to the competent division in accordance with the regulations governing each individual program.

The list of approved enrollees, as reviewed by the designated division of each program, shall be sent to the Office of Academic Affairs for reference in accord with the stipulated date of the school calendar.

2. Those applying to degree programs shall do so in accordance with TKU regulations related to students undertaking degree programs.

### **Article 7**

Students may not extend their time of study beyond the specified time limit because of enrolling in credit programs. For students enrolled in degree programs, their time of study shall be conducted in accordance with related provisions in the *TKU Study Regulations*.

### **Article 8**

Students approved to enroll in credit programs, upon completing all required courses and obtaining the required amount of credits in a credit program within the time limit of their major department, may apply to the division responsible for the program for the issuance of a credit certificate. After verification by the program's designated division, the application list shall be submitted on the stipulated date of the school's calendar, and the credit certificate shall be issued by the Office of Academic Affairs.

After a student completes all required courses and obtains all required credits in a degree program, the subsequent review of their eligibility to graduate and the conferral of their graduation certificate will be handled in accordance with the *University Act* and its enforcement laws, the *Degree Conferral Act*, and related provisions in the *TKU Study Regulations*.

### **Article 9**

To enhance the overall quality of instruction of each study program, if the number of students enrolled on a program has continuously fallen below ten over the past three years, the "TKU Office of Interdisciplinary Credit Program" may submit to the Academic Affairs Meeting for approval and publicly announce the termination of its

implementation.

**Article 10**

If for certain reasons the study program needs to be terminated, a Letter of Explanation shall be submitted. For the termination of a credit program, the Letter shall be submitted one year in advance; for degree programs, the submission must be made two years in advance. For the termination of a credit program to be enacted and officially announced, a proposal for termination shall be passed by the administrative affairs meeting of the college to which the related division (department, graduate institute, etc.) belongs and the TKU academic affairs meeting. For the termination of a degree program to be enacted and officially announced, a proposal for termination shall be passed by the administrative affairs meeting and the academic affairs committee of the college to which the related degree program belongs and as well the TKU academic affairs meeting and submitted to the MOE for approval.

**Article 11**

Matters not covered in these regulations will be handled in accordance with related MOE and TKU regulations.

**Article 12**

This set of regulations will take effect on the date of its publication after being passed in an academic affairs meeting. The same applies to any later amendments made.