

TKU Regulations on the Organization of Student Clubs

Secretariat Regulation No. 1010000054 (06/19/2012)

Amended in Senior Staff Meeting, Office of Student Affairs (05/23/2012)

Chapter 1 – General Principles

Article 1

These regulations were formulated in accordance with guidelines related to the extracurricular assistance of students to help facilitate student development and guide students to organize and operate clubs and societies.

Article 2

Current students studying at TKU may apply to set up clubs based on their personal interests. Such clubs must: conform to TKU's educational principles, help to raise students' morals and integrity, promote physical and mental health, exalt the spirit of service, advocate the notion of campus ethics, and possess clear and concrete plans.

Chapter 2 – The Establishment and Operation of Clubs

Article 3

When students set up a club or society, they must do so in accordance with the following procedures:

1. Garner the signatures of at least 30 TKU students, including that of the "initiator" (the founder). A prospective club must also submit a "Club Establishment Application Form" (to the TKU Extracurricular Activity Guidance Section), along with a report by the founder of the club and a copy of the club rules and regulations. The students must then apply to officially establish the club within the designated time frame for application announced each year. After the club's application is reviewed and passed by the Office of Student Affairs, the club will be officially inaugurated.
2. Clubs that have been approved by the Office of Student Affairs must hold a major inauguration meeting, for which members of the Office of Student Affairs will provide guidance and assistance.
3. After the holding of the major inauguration meeting, a record of the meeting must be sent to the Office of Student Affairs, along with the responsible person's name, age, class, and student number for future reference.

Article 4

Before holding on or off-campus events, or events held jointly with student clubs from other universities, TKU student clubs must first issue a written event proposal. The club may hold the event after receiving approval from the Extracurricular Activity Guidance Section or the Office of Student Affairs.

Article 5

Student clubs that violate either of the following two rules will be issued punishment commensurate with the severity of the infraction by the Office of Student Affairs. The club's registration will be revoked and the club president punished:

1. Clubs that violate federal laws or civilized customs
2. Clubs that violate TKU regulations.

Article 6

Students who form student clubs will be provided with guidance from the Extracurricular Activity Guidance Section, Office of Student Affairs. Student clubs that gain the approval of the Office of Student Affairs may also be appointed a supervising teacher employed by the Office.

Article 7

Student club funding is the responsibility of club members.

Article 8

If the person responsible for the club (club leader) is penalized for violating a rule, a new leader must be elected by ballot.

Article 9

Upon re-election of student club administrators, student clubs must submit the following information:

1. A name list of newly elected administrators and leaders.
2. The Transfer of an inventory of required tasks (to be signed by former and newly-elected leaders and the supervising teacher).
3. A name list of club members.
4. A record of the re-election meeting.
5. Club organization rules and regulations.

Chapter 3 – The Dissolution, Termination, and Reinstatement of Student Clubs and the Process of Renaming

Article 10

Applications for club dissolution or termination:

1. Applications to dissolve a club: Fill in and submit a Club Dissolution Form and, in accordance with related regulations, take inventory of and redistribute club property.
2. Termination of clubs due to the violation of regulations: the termination must be carried out in accordance with point 14 of the Guidelines on the Guidance of Student Club Activities. In addition, a termination of student club application form must be filled in, and the club must take inventory of and redistribute club property.

Article 11

Applying to reinstate or rename a student club:

1. Clubs that gain permission to dissolve and subsequently desire to be reinstated will be viewed as newly established clubs. Such clubs must file an application for review in the time frame allocated for application.
2. Clubs that wish to change their club name or the nature of the club must fill in and submit a New Club Name or Club Type Application Form.

Chapter 4 – Supplementary Provisions

Article 12

Matters not covered in these regulations should be handled in accordance with related TKU regulations.

Article 13

This set of regulations will take effect on the date of its publication after being passed in a senior staff meeting by the Office of Student Affairs and approved by the TKU President. The same applies to any later amendments made.