

TKU Regulations on the Establishment of Department, Graduate Institute, and College Associations

Secretariat Regulation No. 1000000003 (08/02/2011)

Amended in Office of Student Affairs Senior Staff Meeting (05/18/2011)

Article 1

These regulations were formulated to enhance the TKU academic and research environment, facilitate exchange of research knowledge gained by students, and maintain close relations among members of department, graduate institute, and college-based associations. The name of associations set up based on departments (or divisions), graduate institutes, or colleges, must include the name of the corresponding department, college etc., in the format “*Tamkang University (Name of Department) Association*”.

Article 2

TKU department, graduate institute, or college associations are made up of students from the corresponding departments, graduate institutes, and colleges.

Article 3

The address used for each association should be the office of the department, graduate institute, or college to which the association belongs.

Article 4

Students from each department, graduate institute, or college should join the association from their department, graduate institute, or college.

Article 5

Members of an association have the right to take part in each of the association’s activities.

Article 6

Members are obligated to follow all association rules and regulations and abide by decisions made by the association.

Article 7

The highest authoritative meeting held by associations is the “Members Conference”. However, if the number of attendees is too high, a “Representative Members

Conference” will be held with one representative for every ten members.

Article 8

The ‘supervising bodies’ for the associations are the relevant departments, graduate institutes, and colleges, as well as the Office of Student Affairs. Association ‘supervisors’, on the other hand, include department chairs, directors of graduate institutes, and college deans.

Article 9

For each association, one vice chairperson must be appointed. This appointment is made by vote during either a Members Conference or Representative Members Conference.

Article 10

The term for members of the association’s administrative committee is one year with no option of extension or renewed tenure.

Article 11

The method for selecting new administrative committee members is identical to that employed by student clubs.

Article 12

The structure of an association must be determined separately by each individual association, and new regulations or resolutions may only be implemented after being passed in a members’ conference or representative members’ conference held by the particular association.

Article 13

Each semester an association must hold two Members Conferences or Representative Members Conferences. The dates of these conferences should be set by the associations themselves. When necessary, associations may hold an unscheduled contingency meeting, which may be convened after gaining the signatures of at least one-fifth of its members.

Article 14

Sources of association funding include:

- The collection of membership fees
- Voluntary donations

Article 15

Before being allowed to collect membership fees, associations must first pass a motion to do so in either a Members Conference or a Representative Members Conference, and then report this motion to the related department, graduate institute, or college. Associations must accept that the use of association funds will be monitored by the supervising department, graduate institute, or college. Each semester, the association's income and expenditure must be reported at a Members Conference and then publicly announced.

Article 16

This set of regulations will take effect on the date of its publication after being passed in an Office of Student Affairs Senior Staff Meeting and approved by the TKU President. The same applies to any later amendments made.