

Regulations on the Management of Recyclable Resources at TKU Campuses

Secretariat Regulation No. 1010000068 (08/15/2012)

Amended in Environmental Protection, Safety, and Health Committee Meeting (06/13/2012)

Article 1

These regulations were formulated to further promote the task of environmental protection, to implement rubbish reduction and the recycling of resources, to nurture a greater awareness among faculty, staff, and students of the importance of waste classification, and to encourage the creation of a cleaner and more hygienic environment on the campus and in its immediate surrounds.

Article 2

Renewable resources refers to objects which have a use or function that can be depleted or lost. Renewable resources that have an economic value or may feasibly be reused must be collected, sorted into different categories, and sent to a recycling company for purchase and processing.

Article 3

The collection and classification of renewable resources:

1. The recycle waste bins with variously colored labels located inside TKU buildings are used for the collection and sorting of waste.
2. Scrapped computer towers, screens and other such equipment listed as TKU property must be registered as “scrapped property” and then sent to the TKU Property Section for recycling and processing. Used toner cartridges and ink cartridges from printers should be sent to recycling companies by each individual office / department, or sent to the TKU Center for Environmental Protection, Safety, and Health (CEPSH) for collection.
3. Used toner cartridges from photocopying machines should be collected by the company from which the machine was purchased.
4. Used light bulbs should be collected by the TKU Energy Conservation and Space Section.
5. Used batteries should be collected by the CEPSH or disposed of at battery collection points located near the campus.

Article 4

Guidelines for sorting renewable resources:

1. Juice boxes (with aluminum foil lining): the straw must be removed and the

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paperboard box pressed flat.

2. Aluminum cans: people should choose beverage cans that have stay tabs (pull tabs that do not detach from the can). If they choose cans with detachable pull tabs, when finishing the drink they should place the pull tab inside the empty can and crush the can to help prevent cleaning staff from cutting themselves.
3. Paper: Try as best as possible to use recycled paper; use hand towels instead of napkins. After using paper utensils, they should be rinsed clean, dried, and recycled.
4. Plastic bottles: after being crushed, plastic bottles should be placed in the recycle waste bin.
5. Paper cups, pp cups: the straw and plastic seal must be thrown in the general trash (non-recyclable) waste bin. Then the cup and lid must be washed, dried, and thrown in the appropriate recycle waste bin.

Article 5

Garbage from residents outside the campus must not be disposed of on campus.

Article 6

TKU faculty, staff, and students who do not dispose of renewable resources as instructed in Article 3, or who violate Article 5, should be warned or advised of the correct form of action by those present. Offenders whose violation is serious must be reported to the Office of Student Affairs or Office of Human Resources to receive punishment in accordance with school regulations.

Article 7

This set of regulations will take effect on the date of its publication after being passed by the TKU Environmental Protection, Safety, and Health Committee and approved by the TKU President. The same applies to any later amendments made.