

TKU Regulations for Establishing the Steering Committee for the Service-learning Curriculum

TKU Regulation No. 1010004610 (06/04/2012)

Article 1

In order to give impetus to the service-learning curriculum, the university especially exercises Article 20 of *TKU Regulations Regarding Organizations* to set up the Steering Committee for the Service-learning Curriculum (hereafter abbreviated “the committee”).

Article 2

The responsibilities of the committees are as below:

1. To deliberate on working out the policy of service-learning.
2. To outline the practice of supervising the service-learning curriculum.

Article 3

The committee will install a Committee Chair consisting of the Vice President of Academic Affairs. The committee will be composed of the Dean of Academic Affairs, Dean of Student Affairs, Dean of General Affairs, the deans of each college, Dean of Physical Education, Director of the Office of Military Education and Training, Executive Director of the Center for Learning and Teaching, Chief of the Center for General Education and Core Curriculum, the department chairs of each college or their representatives, Section Chief of the Guidance Section of the Office of Student Affairs, and a representative of the Student Council. The committee will install an Executive Secretary consisting of the Dean of Student Affairs.

Article 4

The categories of the service-learning curriculum are as below:

1. Specialized knowledge service: This refers to the integration of service and curriculum learning in order to promote the curriculum of specialized knowledge of each college and department.
2. Campus and community service: This refers to carrying out the clean up of the campus and public areas, once a week for one hour. Community service for off-campus non-profit organizations consists of carrying out 18 hours of service for the whole semester.
3. Associations Service: This takes in principle the plans of student organizations to carry out humane care or social services on-campus or off-campus. These plans must be approved and recognized by the Office of Student Affairs.

Article 5

The items transacted by the committee are list below along with their responsible offices:

【2-3-32】

1. Curriculum planning:

a) Specialized knowledge service: each educational section.

b) Campus and community service: Extra-curricular Activities Guidance Section of the Office of Student Affairs.

c) Associations service: Extra-curricular Activities Guidance Section of the Office of Student Affairs.

2. Instructors training: Center for Learning and Teaching.

3. Administrative support: Office of Academic Affairs and Office of General Affairs.

4. Results archive:

1) Specialized knowledge service: Office of Academic Affairs.

2) Campus and community service-learning: Office of Student Affairs.

3) Associations service: Office of Student Affairs.

Article 6

The committee will hold at least one meeting each academic year, which will be convened by the committee chair.

Article 7

This set of regulations will take effect on the date of its publication after being passed in a TKU Administrative Conference. The same applies to any later amendments made.