

## **TKU Regulations for the Guidance of Extracurricular Student Activities**

Secretariat Regulation No. 1010000055 (06/19/2012)

### **Article 1**

In order to raise the climate of academic research, promote student association activities, and train the students' leadership ability and spirit of service, this set of regulations was specially enacted.

### **Article 2**

What this set of regulations refers to as a student group includes self-governed student organizations, student associations of department, institute, college and university along with the seven kinds of associations listed below:

1. Arts associations: these associations were established with the aim of doing research and nurturing students' cultural and artistic deliberation.
2. Friendship associations: these associations were established with the aim of encouraging friendship and heartening character.
3. Recreational associations: these associations were established with the aim of advocating leisure-time recreational activities.
4. Music associations: these associations were established with the aim of cultivating musical artistry and molding character.
5. Service associations: these associations were established with the aim of serving others and benefitting society.
6. Sports associations: these associations were established with the aim of encouraging legitimate sporting activities.
7. Religious associations: these associations were established with the aim of studying religious moral principles, promoting moral training and developing concern for society.

### **Article 3**

Besides participating in various kinds of school-wide and inter-class (department) activities, TKU students can participate in on-campus associations in which they are interested in and desire to. However, in principle they should not influence a student's regular schoolwork.

### **Article 4**

Any activities held by TKU student groups must in accord with the “Regulations for the Guidance of Student Association Activities” be reported to the Office of Student Affairs for approval before they can be prepared and held.

**Article 5**

The Office of Student Affairs is responsible to advise student groups in a timely manner about the various aspects of holding an activity.

**Article 6**

TKU student groups are all self-governed by the students. A student group is established by application to Office of Student Affairs in accord with the TKU Regulations on the Organization of Student Clubs.

**Article 7**

Related regulations for TKU student group publications will be separately determined by the Extracurricular Activities Guidance Section of the Office of Student Affairs.

**Article 8**

Any matriculated TKU student can serve as the individual responsible for a student group. A term of office is limited to not more than one year, and one cannot continue is a second term.

**Article 9**

No student can at the same time serve as the individual responsible for more than one student group or concurrently serve in the function of a staff member for three or more student groups.

**Article 10**

The appointment of the faculty advisor for a TKU student group is transacted according to the “Regulations for the Guidance of Student Association Activities”.

**Article 11**

Inter-class (department, institute, college) activities are held by the class (department, institute, college) representative responsible under the supervision of the faculty advisor (department chair, institute director, college dean).

**Article 12**

The Office of Student Affairs should set up special materials that contain details of organization, members, budget, the circumstances of activities, results, etc. to be the basis of guidance and assessment.

**Article 13**

Each student group must at the start of the semester draft a plan of activities; at the end of the semester each group will be examined by the Office of Student Affairs. Additionally at the end of the second semester of every academic year, each group will participate in an evaluation. The university will based upon their merits and demerits bestow appropriate rewards and punishments.

**Article 14**

The necessary funds for each student group in principle are the responsibility of the students alone. When required, an application for a discretionary subsidy of funds from the budget of the Office of Student Affairs Extracurricular Activities Guidance Section can be requested. The amount will be determined by the Office of Student Affairs upon reviewing the working conditions of each student group for final approval. Besides coming from the students themselves and the university's subsidy, the funds for student group activities can use various methods to collect contributions but must first receive the approval of the faculty advisor and the Office Student Affairs. After the activity, a detailed statement of the expenses and revenues should be submitted to the Office of Student Affairs for verification and public announcement.

**Article 15**

A TKU student or student group without receiving the permission of the Office of Student Affairs cannot use the university's name or the student group's name to participate in or hold an inter-school activity or off-campus activity.

**Article 16**

This set of regulations will take effect on the date of its publication after being passed in a meeting of the Office of Student Affairs and approved by the TKU President. The same applies to any later amendments made.