

TKU Guidelines on Restrictions Governing Access to the Tamsui Campus

Secretariat Regulation No. 1040000022 (06/10/2015)

1. These guidelines were formulated to ensure the maintenance of safety and order on the Tamsui Campus.

2. People permitted on campus and activities on campus shall not exhibit any of the following listed behaviors:

(1) Bringing an animal onto campus or feeding animals; causing damage to (by plucking, snapping, or breaking etc.) flowers, plants, or trees; producing messy or dirty surrounds, or creating noise pollution or disruption.

(2) Partaking in the following behavior on campus without gaining permission to do so: selling products, riding a skateboard, roller skating, or riding a bicycle, having a barbecue, cooking food, or lighting candles or firecrackers; taking part in religious, artistic, or political activities, or news interviews or advertising.

(3) Intentionally damaging campus equipment or facilities, or spraying graffiti on campus walls, ground surfaces, buildings, or TKU buses.

(4) Carrying a knife, bat, any weapon, or contraband.

(5) Attempting to stir trouble, disturb the order, or partake in improper acts that harm campus culture or create an unseemly spectacle.

Anyone who demonstrates one or more of the forms of conduct mentioned in the preceding sections will be asked to leave the campus grounds. Those who intentionally violate these regulations will be punished by the competent authority in accordance with the *TKU Regulations on Student Rewards and Sanctions*, or reported to the police. Those who commit a serious infraction will be served with a civil claim. The restricted forms of conduct include:

3. Restrictions on vehicle entrance and parking are in accordance with the following regulations:

(1) Faculty, staff, and students who have an approved campus entry permit for the current academic year may park on campus in their allotted parking space. Apart from

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those riding to or from work, or for work-related purposes, the riding of bicycles or scooters is strictly prohibited on campus. Faculty, staff, and students who have not applied for approval are not allowed to park overnight on campus.

(2) Students' and the public's scooters and bicycles are not allowed onto the campus, but can be parked at all adjacent parking lots or spaces.

(3) Company vehicles after application and approval can enter or exit the campus using a "temporary entry pass", issued to them on entering the campus. Such drivers are strictly prohibited from parking their vehicles on campus overnight.

(4) Motor scooters or cars driven by members of students clubs or guests due to the needs of activities or official business after applying and receiving approval can enter the school using a "temporary entry pass".

(5) Vehicle entry permits should be affixed to vehicles in accordance with related regulations. If the permit owner lends out or forges copies of the permit, the permit will be confiscated and the incident reported to the related department or office, which will determine the appropriate action to be taken.

(6) Those riding scooters on campus must wear helmets. If a student breaks this rule, the case will be sent to the Office of Student Affairs to determine an appropriate punishment. Moreover, the punishment for staff members will be determined by the Human Resource Review Committee, while penalties for faculty members will be decided by the Faculty Review Committee. Penalties for commercial and business personnel will be determined by the Office of General Affairs.

(7) During winter and summer vacations, motor scooters of faculty members and staff members can also be parked in the spaces of the parking lot on the side of the Rebar Bridge.

(8) Vehicles that enter the campus should proceed slowly, at no more 20 km / hr..

(9) With the exception of the TKU school bus or official TKU cars, the washing of cars on campus is strictly prohibited.

Vehicles found violating the regulations of the preceding paragraphs 1 to 5 in the academic year will be issued a ticket and have their wheels locked. The vehicle owner should proceed to the Service Center and after paying the grounds maintenance fee

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will have the wheel lock removed. The fee for a car is NT\$300, and the fee for a motor scooter is NT\$100. If, in one semester, someone violates any of the guidelines of paragraphs 1 to 4 three times or more, their vehicle entry permit will be confiscated and no longer issued to the offender. If a guest car or a company car violates the rules and has its wheels locked three times in one semester, it will no longer be allowed onto the campus.

When the university holds a large scale celebration, an international conference or an entrance exam, producing a lack of parking spaces, vehicles parked in appropriate spaces as designated by the university's campus police will not be issued tickets or have their wheels locked.

4. This set of guidelines will take effect on the date of its publication after being passed in a general affairs meeting and approved by the TKU President. The same applies to any later amendments made.