

Tamkang University Regulations for Inter-school Double Major Study

Secretariat Regulation No. 1070000002 (01/04/2018)

Article 1

These regulations were established in accordance with Article 28 of the University Law, Article 25 of the Implementation Rules, and Tamkang University regulations.

Article 2

The double major of the “Inter-school Double Major” of these regulations refers to master students who study in another school in a department of a different nature with the approval of the original school’s department and the department of the school where the double major is being pursued, and who go to the other school to attend classes. Whether the related major is of a different nature or not will be determined by TKU and the other school’s concerned departments.

The “Inter-school Double Major” should be within the scope and operation details of the agreed upon mutual cooperation of TKU and the other school and likewise be confirmed in a written contract.

Article 3

If students of other schools conform with the conditions of TKU’s various departments’ recruitment of other schools’ double major students, they should make out an application according to the time regulations of TKU; applications going past the time limit will not be accepted. After obtaining the qualifications to pursue a double major, students should attend to selecting their classes according to the Regulations for Implementing Inter-school Class Selection before the TKU deadline to add and drop classes each semester.

Article 4

Students of other schools who take a TKU double major should complete all of the specialized/professional required course credits of the double major department. If the required courses of the department run short of 40 credits, the students should take the course credits assigned by the department to make up the deficiency. The required courses and credits hours that double majors should take are based on the required course list at the time they were approved to attend the university department during the academic year they were freshmen students.

Article 5

If the specialized/professional required courses which the students from other schools originally took and passed are the same kind of required specialized/professional courses as at TKU, then the TKU added department will determine whether or not they fulfill the courses and credits of the added department. If after taking a double major the credits are insufficient, then substitute credits ought to be designated to make up for the missing credits, and a written report should be sent to the

Office of Academic Affairs for reference.

Article 6

If the students of other schools study TKU's double major courses and if for some reason they are unable to continue studying, then they should make an application to forego the double major within two weeks after the add/drop period of TKU. They need to have the approval of the chairmen of their added department and their original department; also the application should be sent to the Offices of Academic Affairs of the two schools for reference. Whether or not the already attended classes of the double major will be regarded as selective courses of the original school's department should be handled according to the relevant regulations of the original school.

Article 7

If students of other schools who take a TKU double major extend their study beyond the fixed amount of time allowed, if there are courses and credits already finished of the original school's department, and if there are courses and credits of the double major department not yet completed, then the students should arrange to withdraw from the double major and graduate from their original department. If it so happens that the extra courses and credits meet the regulations for taking a minor, the students can apply to TKU for the qualification of taking a minor.

Article 8

When students from other schools take a TKU double major, they must pay tuition following standard TKU practice. If the courses taken are computer or language teaching classes, the students must pay additional training fees.

After students forego the double major, the fees already paid will not be refunded.

Article 9

If students of other schools take a TKU double major, have already completed the courses and credits required by the TKU double major department regulations, and obtain passing grades, they must examine all the related documents and send them to the Office of Academic Affairs to determine whether or not they have completed the double major curriculum. Any unverified cases cannot be given a double major certificate.

Article 10

If TKU students receive their department's approval and conform to the other school's listed qualification conditions for recruitment of outside schools double major students, they can go to the other school to study a double major.

If students complete the courses and credits specified by the other school, their grades are passing, and they undergo the examination of the two schools fitting their major department and the other

school's double major department graduation requirements, the double major schools, department names and the academic degree conferred should be recorded on the degree diploma.

Article 11

As for TKU students who go to other schools to study a double major, the treatment of their application qualifications, the time of their application to study, their courses, their credits, their tuition and fee standard, and if for some reason they are unable to complete their studies, should be handled in accord with the "Regulations for Tamkang University Students Taking a Double Major" and related regulations for entering a double major department.

Article 12

These regulations were passed by the Academic Affairs Committee and afterwards were reported to the university president for ratification. They were implemented on the date they were announced; further they were reported to the Ministry of Education for reference. When there are revisions, they will be treated in the same manner.