

TKU Regulations on Student Rewards and Sanctions

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Article 1

The TKU Regulations on Student Rewards and Sanctions (hereafter referred to as “These Regulations”) were formulated to ensure the effectiveness of student learning and to establish a standard for student conduct in accordance with Article 32 of the *University Act*.

Article 2

TKU students rewards for can be classed into five categories: commendations, minor merit citations, major merit citations, certificates of excellence, prizes, or monetary rewards.

Article 3

Those who display one of the following qualities or behaviors will receive one or two commendations:

1. A show of enthusiastic service based on concrete facts.
2. A show of desire to help others; or someone who hands in found items (including money) and doesn't keep it for oneself.
3. A class leader or dormitory organizer who is passionate and responsible.
4. Someone who takes part in extracurricular activities or gets involved in student club affairs, and who is passionate, proactive, and responsible.
5. Someone who encourages fellow students to partake in acts of kindness, with specific examples or instances of doing so.
6. Students whose student club is nominated for a national-level contest or award.
7. Any other cases of conditions equivalent to the previous various sections.

Article 4

Those who have any of the following situations will receive one or two minor merit

citations:

1. Students who display commitment to public service throughout the semester or who attain outstanding results in a student club / association.
2. Students who hand in found items (money), and the items are high quality, expensive goods or a large amount of money.
3. Students who display outstanding performance in off-campus internships or service.
4. Students who achieve excellent results at counseling or guiding fellow students in the areas of class work or lifestyle.
5. Class leaders, dormitory coordinators, or student club leaders who achieve excellent results in service.
6. Students who, as part of a school team (including clubs) in national or intercollegiate competitions, win the second place, earn two minor merit citations, and who win the third place earn one minor merit citation.
7. Students who achieve excellent results working on a TKU newspaper or journal.
8. Students who help to appropriately handle and resolve accidents.
9. Students who represent the school in international activities, patriotic activities, and service activities, with outstanding performance.
10. Students who passionately partake in charity work, animal protection, care for the general good, and who can be viewed as role models.
11. Any other cases of conditions equivalent to the previous various sections.

Article 5

Those in any of the following categories will receive one or two major merit citations or may receive a certificate of merit, a prize, or a monetary reward:

1. Those who display patriotism in any unique way.

2. Those whose innovations and inventions contribute to the broader society and the country as a whole.
3. Those who foresee or predict events that may harm the country, society, or TKU and, through preemptively reporting on or restricting their occurrence, prevent them from turning into major disasters.
4. Those who are willing to take risks and sacrifice themselves for the sake of others, and are worthy of being moral exemplars.
5. Those who, as part of a school team (including student club teams), represent TKU at any national or intercollegiate competition and claim first place.
6. Those who demonstrate a sense of caring for and cherishing TKU in a way that leads to tangible advancement in administrative processes.
7. Those who attain excellent results in an international competition.
8. Any other cases of conditions equivalent to the previous various sections.

Article 6

TKU student sanctions can be classified into the following groups: reprimands, minor demerits, major demerits, regular supervision, expulsion, and cancellation of student status.

Article 7

Those with any of the following categories will be penalized with one or two reprimands:

1. Those who fail to attend important on-campus and off-campus celebrations, and meetings or activities required by colleges, departments, institutes or other higher school units without applying for leave in accordance with the regulations.
2. Those who exceed the time limit for turning in their student loan application or military card.
3. Those who clamor or create noises on campus that affect the tranquility of the campus or disrupt the public order.

4. Those who break the rules as indicated in the Implementation Guidelines for Counseling and Administration for TKU Sung-tao Hall, Tamkang Gardens or Lanyang Campus Student Dormitory.
5. Those who violate Articles 2 to 5 of the *TKU Classroom Regulations*.
6. Those who seriously breach Article 3 of the *Regulations on the Management of Recyclable Resources at TKU Campuses* for the proper disposal of recycled resources.
7. Those who treat public items irresponsibly or, without permission, inappropriately relocate public items.
8. Those who violate provisions in the *TKU Regulations on Restrictions Governing Access to the Tamsui Campus*, the *TKU Regulations on the Use of the Student Scooter Car Park*, the *TKU Regulations on Security Swipe Card Application and Administration*, the *TKU Regulations Regarding the Banning Smoking*, and the *TKU Regulations Regarding Animals on Campus*.
9. Those who hinder group cleanliness or public hygiene
10. Those who, in any manner or form, enter any of the ponds on TKU campuses, or carry out any other similar acts.
11. Those who breach any of the *TKU Regulations Governing the Use of Internet*.
12. Those who uses forms like spoken language, written words, or pictures to insult or provoke schoolmates.
13. Those who have not received the university's approval but who privately lead the mass media on campus for the purpose of making interviews.
14. Those who violate the *TKU Regulations for Prevention and Treatment of Sexual Assault, Sexual Harassment and Sexual Bullying* for engaging in sexual harassment or sexual bullying against others within or outside the school, investigated and found to be true by the TKU Gender Equality Education Committee, with circumstances being minor and showing remorse.

15. Those who involve in a campus bullying incident, investigated and found to be true by TKU Anti-Bullying Response Group meeting, with circumstances being minor.

Article 8

Those with the following categories will be penalized with one or two minor demerits:

1. Those who are impolite to instructors or staff members.
2. Those who maliciously criticize other students or stir conflicts between fellow students.
3. Those who disrupt the progress of teaching and learning activities by influencing the conduct of participating groups or the campus status quo.
4. Those who have specific facts of tarnishing the reputation of TKU or their instructors or staff members.
5. Those who, randomly write, post announcements, notices, comic strips, slogans, videos or any other such material at will, thus affecting the rights of instructors, staff members and students.
6. Those who tell lies and try to trick teachers and staff.
7. Those who breach Article 7 of the *TKU Classroom Regulations*.
8. Those who breach the regulations of Articles 4, 5, 7, 9, 12, 14,15,16 and 18 of *TKU Examination Hall Regulations*.
9. Those who violate intellectual property laws.
10. Those who fake, borrow, alter, or forge other people's documents or signatures.
11. Those who utilize certificates borrowed from others to make forgeries.
12. Those who hold on-campus extracurricular activities whose contents do not match with the application.

13. Those who in actual fact bring contraband articles on campus that endanger public safety.
14. Those who make unsuccessful attempts to harass, to stalk or peep at the private body parts of faculty, staff, or students.
15. Those who violate *TKU Regulations for Prevention and Treatment of Sexual Assault, Sexual Harassment and Sexual Bullying*, for engaging in sexual harassment or sexual bullying against others within or outside the school, investigated and found to be true by the Gender Equality Education Committee of this school, with circumstances being severe.
16. Those who involve in a campus bullying incident, investigated and found to be true by TKU Anti-Bullying Response Group meeting, with circumstances being severe.
17. Those who breach paragraph 1 to 13 of Article 7 with circumstances being severe.

Article 9

Those with any of the following categories will be penalized with one or two major demerits:

1. Those who destroy important TKU bulletins or announcements at will, or distribute other TKU public forms or documents without approval.
2. Those who maliciously attack, abuse, or threaten faculty, staff, or fellow students.
3. Those who impede faculty, staff, or classmates from performing their duties.
4. Those who violate Subsections 3, 4, 5, 6, 7 and 8 of Article 11 of *TKU Examination Hall Regulations*, and whose cheating behavior is confirmed by proctors, will be disciplined with two major demerits for the first-time offence.
5. Those who gamble, get drunk and rowdy, fight, or attack others.
6. Those who intentionally destroy public property, or library or teaching facilities.
7. Those who steal.

8. Those who seek donations or engage in commercial pursuits under the pretext of the school's name.
9. Those who in actual fact ingest, take, carry, or inject toxic drugs that the central health authority expressly proscribes.
10. Those who violates the criminal law and who have been adjudged guilty in the first trial by the court and which injures the university's reputation.
11. Those who violate *TKU Regulations for Prevention and Treatment of Sexual Assault, Sexual Harassment and Sexual Bullying*, for engaging in sexual harassment or sexual bullying against others within or outside the school, investigated and found to be true by the TKU Gender Equality Education Committee, with circumstances being serious.
12. Those who violate *TKU Regulations for Prevention and Treatment of Sexual Assault, Sexual Harassment and Sexual Bullying*, for engaging in sexual assault against others within or outside the school, investigated and found to be true by the TKU Gender Equality Education Committee, with circumstances being minor.
13. Those who involve in a campus bullying incident, investigated and found to be true by TKU Anti-Bullying Response Group meeting, with circumstances being serious.
14. Those who breach Subsections 1 to 14 of Article 8, with circumstances being severe.

Article 10

Sanctions for TKU student sexual assault, sexual harassment or sexual bullying incidents shall be based on the facts determined in the investigation report of the TKU Gender Equity Education Committee, and a combination of the above types of sanctions may be used.

Article 11

Those who breach Subsections 1 to 13 of Article 9 with circumstances being severe will be placed under regular supervision.

Article 12

Those with any of the following categories will be penalized with expulsion:

1. Those who gather a group to intimidate the teacher, with circumstances being serious.
2. Those who breach Subsections 1 and 2 of Article 11 of the *TKU Examination Hall Regulations*; or cheat in an exam for the second time.
3. Those who submit forged, altered, or borrowed documents of identification.
4. Those who have received three major demerits.
5. Those who embezzle funds while processing payments for group activities.
6. Those who receive a reprimand or worse while under regular supervision.
7. Those who receive a major demerit or worse within one year of being taken off regular supervision.
8. Those who receive a failing score for Conduct.
9. Those who in actual fact have illegally sold or produced drugs, amphetamines, and other narcotics.
10. Those who violate *TKU Regulations for Prevention and Treatment of Sexual Assault, Sexual Harassment and Sexual Bullying*, for engaging in sexual assault against others within or outside the school, investigated and found to be true by the Gender Equality Education Committee of this school, with circumstances being serious.

Article 13

Those with any of the following categories will be penalized with cancellation of student status:

1. Those who submit fake, forged, borrowed, or altered documents when applying to study at TKU.
2. Those who cheat in the entrance exams, investigated and found to be true by the school or sentenced, lose the qualification to enroll.
3. Those who in actual fact have illegally sold or produced firearms and ammunition.

4. Those who violate *TKU Regulations for Prevention and Treatment of Sexual Assault, Sexual Harassment and Sexual Bullying*, for engaging in sexual assault against others within or outside the school, investigated and found to be true by the TKU Gender Equality Education Committee, with circumstances being serious and causing physical and mental harm to the victim, seriously damaging the reputation of the school.

Article 14

Students who are placed under regular supervision which are marked on their student record, regardless of whether or not they have earned commendations or merit citations in the past, will receive a fixed grade of 60 for Conduct.

Article 15

After being under regular supervision for a year, students whose grades and conduct have markedly improved may apply to the Student Rewards and Sanctions Committee to have regular supervision cancelled.

After the regular supervision has been revoked, those who are disciplined again by a reprimand or minor demerit will promptly be disciplined with another period of regular supervision.

Article 16

While at TKU, the rewards and sanctions received by students are cumulative. Newly received rewards and sanctions only affect students' Conduct grades in that particular semester, but a student's record of rewards or sanctions cannot be erased.

Only those who apply and receive official approval may have reprimands and demerits erased from their student record. The application and approval process are outlined in the *TKU Implementation Guidelines on the Cancellation of Student Demerits*.

TKU Implementation Guidelines on the Cancellation of Student Demerits is formulated in a TKU student affairs meeting.

Article 17

If a student while attending school is involved in a case related to the *TKU Regulations for Prevention and Treatment of Sexual Assault, Sexual Harassment and Sexual Bullying*, if after graduation the school's investigation finds that his/her improper

conduct during the school term is true, the disciplinary record will be retained.

Article 18

The merits or demerits listed on a student's record are retained even if they defer studies.

Article 19

Before issuing a formal punishment, the reason(s) for punishment should be provided and students should have the chance to state their opinions.

Article 20

If a student is issued with two major demerits, the Student Reward and Sanction Committee shall convene to decide on the appropriate punishment to be issued, except in the instance of cheating on an exam and the punishment by the TKU Gender Equity Education Committee. The student and all other people involved should be notified and be present at the meeting to deliver a description of events.

Article 21

The decision to penalize the student should be made in writing, and should include a description of the issue, the facts, and the reasons for punishment. It should also outline methods of recourse, time constraints for recourse, and the offices or departments that deal with recourse.

Article 22

Any students, student associations, and other related student self-governance organizations that consider the school's disciplinary action, other measures, or resolutions are illegal or inappropriate, resulting in damage to their rights or interests, may file a complaint against the school in accordance with the school's related regulations for student complaints.

Article 23

This set of regulations will take effect on the date of its publication after being submitted by the Student Reward and Sanction Committee and passed in a TKU administrative affairs meeting. After being passed, it will be sent to the MOE for future reference. The same applies to any later amendments made.