

TKU Regulations for Students Undertaking an Academic Double Major

Secretariat Regulation No. 1130000016 (07/10/2024)

(英文譯本僅供參考，法規之實施概以中文版為準。)

The English version is provided for reference only. The practice of the regulations shall be based on the Chinese version.)

Article 1

This set of regulations was formulated in accordance with Article 14 of *the Degree Conferral Law* and Article 28 of the *University Act*.

Article 2

TKU undergraduate students (excluding those with extended study periods) and students in Master's or Doctoral programs up to the second year (inclusive) – including students in executive master's programs – may apply online for a double major during the period specified in the academic calendar of the second semester of each academic year. However, the department or program applied for the double major cannot also be applied for a minor specialty or second major. Students with enrollment for less than one year may not apply for withdrawal.

Students enrolled in daytime programs may only apply for a double major within departments, institutes, or degree programs of the same level within the daytime system. Similarly, students enrolled in continuing education programs may only apply for a double major within the same level of departments, institutes, or degree programs within the continuing education system. Mainland Chinese students applying for a double major must do so within the scope of departments, institutes, or degree programs approved by the Ministry of Education (MOE) for admitting students from Mainland China during the relevant academic year.

Article 3

Students' double major should be undertaken as an addition to (on top of) the minimum credits required to graduate specified by their primary major department. If the mandatory courses designated by the primary major department, for which the student has successfully completed and met the requirements, have a nature similar to the mandatory courses designated by the double major department, it shall be determined by the double major department whether or not these formerly obtained credits may also be concurrently counted towards the double major. Conversely, if the mandatory

courses designated by the double major department, for which the student who pass compulsory courses in their double major department that are similar to has successfully completed and met the requirements, have a nature similar to the mandatory courses designated by the primary major department, it shall be determined by the primary major department whether or not these courses may be concurrently counted as credits for the primary major. In case where there is an insufficient number of credits after concurrent counting, the student will be required to take substitute courses that are designated to make up for the lack of credits. They shall submit a written report to the Office of Academic Affairs for future reference.

Article 4

Students taking a double major should join regular classes and may enroll in summer courses. Undergraduate students in daytime programs who extend their study period to complete their double major must pay fees charged per credit if they take nine credits or less in that semester. Students are obliged to pay the full amount of tuition fees and miscellaneous fees if they take ten credits or more in that semester. Students enrolled in the Continuing Education Program are obliged to pay both credit fees and miscellaneous fees accordingly.

Article 5

For double-major students, the credits and academic grades obtained in their primary major and double-major departments are calculated together by semester. The limit on the total number of study credits shall be handled in accordance with the *TKU Study Regulations*.

The double major credits do not count towards the amount of credit required for degree completion of the primary major department. If for some reason a student is unable to continue taking a double major, he or she should, within two weeks from the commencement of the add or drop period of each semester, register online to withdraw from the double major. If students relinquish their double major status, it shall be determined by their primary major department in accordance with department's regulations whether or not the already completed credit of the double major are counted towards the amount of credit required for graduation.

Article 6

When students have completed the courses and credits required by the double majors with passing grades, the names of both majors should be noted in the graduation list, diplomas, and academic transcripts.

Article 7

Undergraduate students pursuing a double major shall complete all compulsory courses and credits in their double major department to qualify for the double major. If the total number of compulsory course credits offered by the double major department is below forty credits, the student is obliged to take substitute courses designated by the department to make up the difference.

Students in Master's and Doctoral programs (including executive Master's programs), pursuing a double major must complete a minimum of twelve credits from the double major department. The required courses, credit requirements, and academic regulations for the double major shall be determined by the respective department or institute, subject to approval by the Academic Affairs Committee, and will be implemented upon public announcement.

Article 8

Master's and Doctoral students (including those in executive Master's programs) shall comply with the *TKU Regulations on the Examination Process for Graduate Degrees*, and complete the thesis required by the double major department or institute to qualify for graduation with a double major.

Article 9

Students pursuing a double major who have completed all required courses and credits for their primary major but have not fulfilled the course and credit requirements for the double major shall apply to relinquish the double major and obtain their primary major graduation qualification. Applications shall be submitted by December 31 in the first semester and by June 30 in the second semester. However, if the students have completed enough required credits and courses to meet the criteria for a minor, they may apply to receive the minor qualification accordingly.

Article 10

This set of regulations will take effect on the date of its publication after being passed in an academic affairs meeting. The same applies to any later regulations made.